



# Membership Visit Sponsorship

*Thank you for your interest in sponsoring Membership Visits. This is a complimentary service offered to Member Investors in good standing with the Chamber.*

*Each month, the Chamber staff visits approximately 60 members to thank them for their Membership Investment. During this visit it would be our pleasure to present each business visited with a token of appreciation from your company!*

***The first step in scheduling a sponsorship is completing this worksheet.***

Contact Person: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Brief description of the promotional item to be distributed to members:

\_\_\_\_\_  
\_\_\_\_\_

Choose three months (first, second and third choice)

- |                                   |                                 |                                    |
|-----------------------------------|---------------------------------|------------------------------------|
| <input type="checkbox"/> January  | <input type="checkbox"/> May    | <input type="checkbox"/> September |
| <input type="checkbox"/> February | <input type="checkbox"/> June   | <input type="checkbox"/> October   |
| <input type="checkbox"/> March    | <input type="checkbox"/> July   | <input type="checkbox"/> November  |
| <input type="checkbox"/> April    | <input type="checkbox"/> August | <input type="checkbox"/> December  |

***Once your request is received, we will place your name on the first available month of choice and you will receive confirmation of sponsorship month.***

**Member agrees to provide the following:**

- A sample of the promotional item to Member Retention Manager for approval by the 10<sup>th</sup> of the month preceding distribution.
- 60 promotional items, which must be delivered to the Chamber by the last Friday of the month.
  - o All items must be assembled and ready for distribution

**Chamber agrees to provide the following:**

- Inclusion of the sponsor's name in the e-newsletter
- Delivery of gifts to Chamber Members
- A list of the members who received the promotional items

*Thank you for your interest in sponsoring Membership Visits. We appreciate your participation in this value-added Chamber program.*